**YORKSHIRE LOCAL COUNCILS ASSOCIATIONS**

**INTERNAL AUDIT SERVICE FOR FINANCIAL YEAR 2019/2020**

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_____ **PARISH COUNCIL**

I confirm that _____ Parish Council appointed the Yorkshire Local Councils Associations Internal Audit Panel as its independent internal auditor for the 2019/2020 financial year at its meeting on _____, minute reference:

| **Band** | **Income or Expenditure (whichever is the higher)** | **Council/Meeting Fee for audit, year ended 31.3.20** | **Notes** | **Tick to indicate which band applies** |
|---|---|---|---|---|
| 1 | £0 to £5,000 | £75.00 | No visit | |

Please tick below to indicate the internal audit band required:

Signed_____

Responsible Financial Officer

| | | | | |
|---|---|---|---|---|
| 2 | £5,001 to £10,000 | £120.00 | No visit | |
| 3 | £5,001 to £10,000 | £120.00 plus auditor travel time and mileage @ 0.45p per mile | With optional visit | |
| 4 | £10,001 - £25,000 | £140.00 Plus auditor travel time and mileage @ 0.45p per mile | Mandatory visit | |

**Contact Details**

| | Telephone | e-mail |
|---|---|---|
| Clerk | | |
| Chairman | | |